



**Resolution No. 1 of 20 February 2025
of the Senate of the Polish National Film, Television
and Theatre School in Łódź**

on: the determination of the admission rules, including admission conducted by electronic means, for the first year of education in the Doctoral School of the PWSFTviT in Łódź for the academic year 2025/2026.

Pursuant to Art. 200 sec. 2 of the Act of 20 July 2018 on Higher Education and Science (consolidated text: Journal of Laws of 2024, item 1571), § 38 sec. 1 point 15 of the Statute of the Polish National Film, Television and Theatre School in Łódź, adopted at the meeting of the Senate on 25 September 2019, (consolidated text incorporating the amendments introduced by Resolution No. 3 of the Senate of the PWSFTviT of 23 June 2023),

the Senate of the Polish National Film, Television and Theatre School in Łódź, hereinafter referred to as the "School", resolves to establish the following admission rules for the first year of education in the Doctoral School for the academic year 2025/2026:

§ 1

COMMITTEE

1. Admission to the Doctoral School of the PWSFTviT in Łódź, hereinafter referred to as the "School", is conducted by way of a competition.
2. The activities within the competition procedure are conducted by the Admissions Committee of the Doctoral School, hereinafter referred to as the "Committee".
3. Composition of the Committee:
 - 1) the Director of the Doctoral School as the Chair of the Committee;
 - 2) the chair of the Doctoral School Council as the Vice-Chair of the Committee;
 - 3) eight academic teachers holding at least the degree of doktor (doctor) in the discipline of film and theatre, fine arts and art conservation, or arts studies.
4. The Committee is appointed at the request of the Director of the Doctoral School by the Rector for the period until the competition is concluded.
5. The composition of the Committee is made public by the Rector before the competition begins.
6. A member of the Committee is obliged to maintain impartiality and objectivity in the assessment of candidates for the School.
7. A member of the Committee informs the Chair of the Committee of any circumstances that may affect their impartiality and objectivity in the assessment of candidates for the School. The Committee may decide to exclude a member of the Committee from the procedure for assessing a given candidate if that member's participation could give rise to justified doubts.
8. A member of the Committee is subject by operation of law to exclusion from the assessment of a candidate if they:
 - 1) were the supervisor of the candidate's master's thesis;
 - 2) are the candidate's superior;
 - 3) the candidate is or was their spouse, or is a relative or relative by affinity up to the second degree, or is or was in cohabitation with the member of the Committee;
 - 4) the candidate is or was a person connected with the member of the Committee by virtue

- of adoption, guardianship or custody;
- 5) took part in disciplinary proceedings in which the candidate for the School or the candidate for their supervisor were the accused;
 - 6) other objective circumstances exist that may give rise to justified concerns as to the maintenance of impartiality and objectivity in the assessment of the candidate.
9. A member of the Committee excluded from the assessment of a candidate does not take part in their assessment and, for the duration of the assessment, leaves the room in which the Committee is deliberating.
 10. The exclusion of a member of the Committee from the assessment of a given candidate is recorded in the minutes of the Admissions Committee.
 11. The Committee's decisions in the third stage of the competition are taken by a simple majority of votes in the presence of at least 8 members of the Committee. In the event of an equal number of votes, the Chair's vote is decisive.
 12. The minutes of the Admissions Committee are signed by the Chair and the members of the Committee, and, in the case specified in § 2 sec. 16 of this Resolution, by the Chair.
 13. The tasks of the Committee include, in particular:
 - 1) notification of selected candidates of the date and place of the third stage of the competition, which is posted on the School's website in the Studies/Doctoral School/Admission rules tab at least seven days before the appointed date;
 - 2) assessing candidates and awarding them points in the third stage of the competition;
 - 3) admitting candidates to the School by way of entry on the list of doctoral students;
 - 4) drawing up the minutes of the Admissions Committee and the ranking list.

§ 2

COMPETITION

1. The purpose of the competition is to identify the best candidates for education in the School by verifying their aptitude, assessed on the basis of the candidates' previous experience, artistic achievements, the description and merit of the proposed research project, and the results of the admission interview.
2. The admission limit for the first year of education in the School in the academic year 2025/2026 is **8 persons**.
3. Admission to the Doctoral School commences on **28 July 2025**.
4. The registration of candidates takes place by electronic means and continues until **22 August 2025**.
5. The first stage of the competition comprises:
 - 1) registering in the Online Candidate Registration system, hereinafter referred to as the "IRK";
 - 2) submitting, in electronic form in the manner specified on the School's website:
 - a) a portfolio of the candidate's own creative works relating to the area of artistic activity consistent with the declaration referred to in letter i),
 - b) the original or a certified copy of the diploma confirming the conferment of the professional title of magister (master of science/master of arts), magister inżynier (master of science engineer) or an equivalent title, together with a photocopy thereof, or documentation of the case referred to in Art. 186 sec. 2 of the Act on Higher Education and Science, or a certificate from the higher education institution confirming their award. The original or certified copy of the diploma is returned to the candidate after the competition has been concluded,
 - c) a programme of workshops/classes for students of the PWSFTviT in Lodz consistent with the declared area of artistic activity, in accordance with Appendix No. 1,
 - d) a draft individual research plan relating the chosen subject of the doctoral dissertation, in accordance with Appendix No. 2 to this Resolution,
 - e) a Curriculum Vitae (CV),

- f) at least one written recommendation from an artist practising an analogous discipline,
 - g) a certificate of knowledge of English at a level of at least B2. The list of documents recognised by the School is set out in Appendix No. 3 to this Resolution.
 - A foreigner is also obliged to submit a document confirming knowledge of Polish at a language proficiency level of at least B1, or a diploma of completion of higher education studies conducted in Polish.
 - Where a candidate holds both Polish citizenship and the citizenship of another State, Polish is deemed to be the primary language; in such a case the candidate submits a document confirming knowledge of English at a level of at least B2, in accordance with Appendix No. 3 to this Resolution.
 - A candidate whose native language is English must submit a document confirming knowledge of Polish at a language proficiency level of at least B1, a passport, and an undertaking that, within the first year of education in the DS, they will provide a certificate of knowledge of a foreign language other than English, in accordance with the list of certificates referred to in the Regulations on the proceedings for the conferment of the degree of doktor at the PWSFTviT in Lodz.
 - h) a signed GDPR information clause,
 - i) a written declaration concerning the choice of the area of artistic activity:
 - film and theatre direction;
 - direction of photography;
 - acting;
 - film and television production organization;
 - screenwriting;
 - film editing;
 - photography;
 - authorship of an animated film;
 - j) 1 photograph of 35 mm x 45 mm.
4. Candidates holding a disability certificate are subject to the same competition procedure as other candidates.
 5. The Committee adjusts the form of assistance for candidates with disabilities during the admission competition following the candidate's personal application to an employee of the School Secretariat and an employee of the Accessibility and Integration Centre, presenting a current disability certificate and a proposal of the expected form of assistance. Such an application should be made no later than on the date of the close of candidate registration.
 6. Adjustment of the form of assistance consists in:
 - 1) extending the duration of the third stage of the admission procedure by no more than 50% relative to the duration of the third stage for other candidates, or
 - 2) the use of additional technical devices, such as computers, screen-reading software or alternative mice and keyboards, or
 - 3) the use of an alternative form of recording, understood as: Braille, print in an altered font size, audio recording, electronic recording, or
 - 4) changing the form of the third stage of the admission procedure from oral to written, or
 - 5) the participation in the third stage of the admission procedure of third parties, in particular acting as sign-language interpreters, stenographers and readers, or
 - 6) changing the place at which the interview of the third stage of the admission procedure is held.
 7. A candidate who has in the past undertaken doctoral studies is obliged to indicate a subject of the research project other than the topic of the doctoral dissertation prepared during the doctoral studies, and a proposed supervisor other than the supervisor providing artistic supervision over the preparation of the doctoral dissertation during the doctoral studies.
 8. A candidate holding a diploma of completion of studies abroad which, in accordance with the provisions of the Act, confirms in the Republic of Poland the attainment of education at the level of second-cycle studies or long-cycle master's studies, or which is recognised as

equivalent to a Polish diploma of completion of second-cycle studies or long-cycle master's studies and to the professional title of magister, magister inżynier or an equivalent title, is obliged to submit:

- 1) a legalised diploma or a diploma bearing an apostille clause,
- 2) a certificate confirming the recognition, by way of nostrification proceedings, of the equivalence of the diploma with the relevant Polish diploma of completion of studies and professional title
- where these are required under the regulations.

9. Documents drawn up in a foreign language are submitted by the candidate together with their translation into Polish, made by a sworn translator.

10. Foreigners may undertake and pursue education in the School on the basis of:

- 1) international agreements, on the terms specified in those agreements;
- 2) agreements concluded with foreign entities by the School, on the terms specified in those agreements;
- 3) a decision of the Minister;
- 4) a decision of the director of the National Agency for Academic Exchange with regard to its scholarship holders;
- 5) a decision of the director of the National Science Centre awarding financial resources for the conduct of basic research in the form of a research project, internship or scholarship, qualified for funding by way of a competition;
- 6) an administrative decision of the Rector.

11. Foreigners are subject to the same competition procedure as other candidates.

12. A candidate is admitted to the subsequent stages of the competition upon fulfilment of the formal requirements of the first stage. In the event of failure to fulfil the formal requirements of the first stage, the candidate is called upon to complete the documentation within 7 days of receipt of the request sent to the e-mail address provided in the recruitment form or by telephone contact. In the event of failure to complete the formal deficiencies within the indicated period, the candidate's application is left without consideration.

13. Documents submitted or posted after the deadline for the close of the admission procedure indicated in sec. 4 are returned to the candidate without consideration.

14. The second stage is a competitive pre-selection of the submitted documentation files, determining admission or non-admission to the third stage of the competition. The second stage is non-scored, is conducted without the participation of candidates, and is not subject to appeal. Selected candidates are notified of their qualification for the third stage in the IRK system, and of the day and time of the admission interview, at the e-mail address provided during registration.

15. The third stage takes the form of an admission interview, which is held with the participation of selected candidates before the Admissions Committee and concerns:

- 1) the research project, the workshop/class programme, and the portfolio of the candidate's own works;
- 2) the candidate's general knowledge of the discipline of film and theatre.

16. The third stage may be conducted using means of electronic communication ensuring, in particular:

- 1) the real-time transmission of the meeting between its participants;
- 2) multilateral real-time communication in the course of which the participants may take the floor during the meeting
- while observing the necessary security rules. The decision on this matter is taken by the Chair of the Admissions Committee.

17. A candidate's failure to attend the third stage of the competition is equivalent to obtaining 0 points in the entire admission process.

§ 3

ASSESSMENT

1. A points value is assigned to the individual elements of the assessment of a candidate in the competition.
2. For the third stage of the competition, the following range of point values applies:
 - a) the portfolio of the candidate's own creative works: 0–10;
 - b) the programme of workshops/classes for students of the School: 0–10;
 - c) the draft individual research plan: 0–20;
 - d) the candidate's general knowledge of the discipline of film and theatre: 0–20
3. A candidate may obtain a maximum of 60 points in the competition.
4. Admission to the School is determined by the highest number of points obtained that allows qualification within the admission limit.
5. The number of points obtained by a candidate for the individual elements of the assessment, and their sum entitling the candidate to entry on the list of doctoral students of the first year of education in the discipline of film and theatre, is indicated by the Committee in the statement of reasons for the administrative decision refusing admission to the School.

§ 4

RESULT OF THE COMPETITION

1. The final results of the competition are public.
2. The Committee draws up a ranking list of candidates from the third stage of the competition in descending order of the number of points obtained. The ranking list determines the order of entry on the list of doctoral students of the first year of the Doctoral School within the limit of available places.
3. The ranking list includes:
 - 1) the candidates' first names and surnames;
 - 2) the number of points awarded for each element of the assessment;
 - 3) the final result of the candidates' assessment expressed in points;
 - 4) an indication of whether the candidate has been qualified for entry on the School's list of doctoral students.
4. The ranking list is signed by the Chair of the Committee. Any deletions and changes made to the ranking list after it has been signed are made by way of a resolution of the Committee.
5. The Committee submits the ranking list to the Rector and announces it without delay by posting it in the School Secretariat and on the School's website in the Studies/Doctoral School/Admission rules tab. The ranking list bears an indication of the date of announcement.
6. A candidate who notices obvious errors in the announced ranking list reports them to the Committee within three days of the date of its announcement, and the Committee corrects them without delay. The correction is recorded in the minutes.
7. The issuance of administrative decisions refusing admission to the School and the examination of requests for reconsideration fall within the competence of the Director of the School.
8. The issuance of administrative decisions on the admission or refusal of admission of a foreigner to the School and the examination of a foreigner's request for reconsideration fall within the competence of the Rector.
9. Against a decision refusing admission to the School, a candidate is entitled, within 14 days of the date of its service, to a request for reconsideration.

§ 5

This Resolution enters into force on the date of its adoption.

Chair of the Senate
of the Polish National Film, Television
and Theatre School in Lodz
dr hab. Milenia Fiedler

Appendix No. 1 to Resolution No. 1 of the Senate of 20 February 2025

Candidate's first name and surname _____

**PROGRAMME OF THE WORKSHOP/
CLASSES FOR STUDENTS OF THE PWSFTviT IN LODZ***

(30 teaching hours)

for

the field of study _____

year of study _____

Topic of the workshop/classes	
Brief description of the workshop. Max. 300 words. The description should contain: 1. A brief characterisation of the subject matter of the classes. 2. A characterisation of the research material, together with a justification for its selection. 3. A characterisation of the methods of working with students.	1. Brief characterisation of the subject matter of the classes. 2. Research material. 3. Methods of work.

Objectives of the workshop/classes State, in six points, the skills a student attending the workshop/classes should acquire and the knowledge they should gain.	1. 2. 3. 4. 5. 6.
Programme of the classes A detailed plan of the classes with a breakdown of the material. The workshop/classes are envisaged as weekly classes, a single workshop lasting several days, or several workshop meetings. A teaching unit at the School is 45 minutes (1 teaching hour). Depending on the system chosen, the programme of the classes should contain an appropriate number of topics, e.g. for classes held once a week lasting 2×45 min. – 15 topics, and for five planned meetings – 5 topics. Where the classes are planned over several meetings, each topic should be briefly described. The description should indicate the specific material to be analysed during the classes (e.g. a film or a photographic series for analysis).	
Bibliography It should contain at least 10 academic items which the teacher intends to use when preparing the classes.	1. 2. 3. 4. 5. 6. 7. 8. 9. 10

* The programme presented by the candidate serves recruitment purposes only and need not be delivered in the course of education at the Doctoral School. The nature and type of classes conducted by the doctoral student are determined in each case by the Dean of the relevant Department in accordance with the teaching needs of the unit.

Appendix No. 2 to Senate Resolution No. 1 of 20 February 2025

Candidate's first name and surname _____

DRAFT INDIVIDUAL RESEARCH PLAN

project title _____

Brief description of the research project (max. 2000 characters including spaces)

The description should contain a precisely formulated research problem which the doctoral student intends to solve using artistic methods.

Objectives of the research project (max. 1000 characters including spaces)

Research and artistic contexts (max. 1000 characters including spaces)

A presentation of the state of research on the issue addressed; the originality and innovativeness of the research project.

The relationship of the research project to the candidate's earlier research and artistic output (max. 1000 characters including spaces).

Description of the planned original artistic accomplishment consistent with § 22 sec. 5 of the Regulations of the Doctoral School (max. 500 characters including spaces)
The degree of progress of work on the original artistic accomplishment.
Bibliography (min. 10 items, including 5 items in Polish and 5 in foreign languages)

Documents confirming knowledge of English at a level of at least B2 recognised through the competition for the 1st year of education in the Doctoral School of the PWSFTviT in Lodz:

1. Certificates confirming knowledge of English at a level of at least B2 on the global scale of language proficiency according to the "Common European Framework of Reference for Languages: learning, teaching, assessment (CEFR)":

- 1) Certificates issued by institutions affiliated to the Association of Language Testers in Europe (ALTE) – levels ALTE Level 3 (B2), ALTE Level 4 (C1), ALTE Level 5 (C2):
 - a) *First Certificate in English (FCE), Certificate in Advanced English (CAE), Certificate of Proficiency in English (CPE), Business English Certificate (BEC) Vantage – at least Pass, Business English Certificate (BEC) Higher, Certificate in English for International Business and Trade (CEIBT), LINGUASKILL Certificate in English - online certificated assessment test from B2 to C2 on the Common European Framework of Reference (CEFR).*
- 2) certificates from the following institutions:
 - a) *Educational Testing Service (ETS) – in particular the certificates: Test of English as a Foreign Language (TOEFL) – at least 87 points in Internet-Based Test (iBT) version; Test of English as a Foreign Language (TOEFL) – at least 180 points in Computer-Based Test (CBT) version, supplemented by at least 50 points. Test of Spoken English (TSE); Test of English as a Foreign Language (TOEFL) – at least 510 points in Paper Based Test (PBT) supplemented by at least 3.5 points from Test of Written English (TWE) and at least 50 points from Test of Spoken English (TSE); Test of English for International Communication (TOEIC) – at least 700 points*
 - b) *Educational Testing Service (ETS) – in particular the certificates: Test of English as a Foreign Language (TOEFL) – at least 87 points in the Internet-Based Test (iBT) version; Test of English as a Foreign Language (TOEFL) – at least 180 points in the Computer-Based Test (CBT) version, supplemented by at least 50 points from the Test of Spoken English (TSE); Test of English as a Foreign Language (TOEFL) – at least 510 points in the Paper Based Test (PBT) version, supplemented by at least 3.5 points from the Test of Written English (TWE) and at least 50 points from the Test of Spoken English (TSE); Test of English for International Communication (TOEIC) – at least 700 points.*
 - c) *University of Cambridge ESOL Examinations, British Council, IDP IELTS Australia – in particular the certificates: International English Language Testing System IELTS – above 6 points*
- 3) TELC GmbH, WBT Weiterbildungs-Testsysteme GmbH – in particular the certificates: *B2 Certificate in English –advantage, B2 Certificate in English for*

Business Purposes – advantage, Certificate in English for Technical Purposes (B2), telc English B2, telc English B2 Business, telc English B2 Technical, telc English C1.

2. Diplomas of completion of:

- 1) higher education studies in the field of English philology, American studies or applied linguistics (specialisation: English);
 - 2) a foreign language teacher training college (specialisation: English).
3. A document issued abroad confirming the conferment of the degree of doktor (where the doctoral dissertation was in English).
 4. A document confirming the completion of higher education studies abroad (where the language of instruction in which the education was conducted was English).
 5. *International Baccalaureate Diploma* – at least 5 points.
 6. A document confirming entry on the list of sworn translators of English in the Republic of Poland, or a document confirming that the holder has the qualifications of a sworn translator of English in another Member State of the European Union, a Member State of the European Free Trade Association (EFTA) which is a party to the agreement on the European Economic Area, or in the Swiss Confederation.